



Donor Privacy Policy

Instituto has a deep gratitude for the commitment of each of its donors. It is their support that allows the organization to provide premier education and training programs to the community and we thank you for being a part of our work. As such, Instituto places a high priority safeguarding any information regarding its donors.

Instituto lists donor names and giving levels in its annual report as a means to thank and recognize supporters. If at any time a donor wishes to remain anonymous, they may note that when making their donation or contact the organization afterwards.

Instituto collects and maintains standard donor information such as contact information (name, address, telephone number and email address), giving, events attended, publications received, and information provided by the donor in the form of comments, questions, and requests. The organization collects such information to stay in touch with supporters and help to inform fundraising and communication efforts. All information concerning donors is kept confidential by Instituto and is shared with staff, board members, volunteers, or consultants on a “need to know basis.”

Credit card information provided to make donations via the website is maintained securely through Network for Good and is not accessible by Instituto. When credit card information is provided in another form, either through the mail, over the phone, or at an event, the information is stored securely in the organization’s Finance Department and is destroyed within three months of the donation or pledge completion.

Instituto never sells or shares donor information with any third parties unless permission has been granted. If you have comments or questions about Instituto’s donor privacy policy, information requested, or wish to remain anonymous, please send your inquiries to info@idpl.org or contact Instituto’s Development Department at 773-890-0055.