

SCHOOL HEALTH ADVISORY COUNCIL  
BYLAWS

ARTICLE I: Name

The name of this group will be the Argyle Health Advisory Council.

ARTICLE II: Purposes

The purposes of this group are as follows:

Mission: To advise the district in matters regarding health and human sexuality so that all children in Grades K-12 will receive sequential health instruction that reflects health issues focusing on the special needs for our local schools and community.

Goal: To give students the knowledge and skills that enables them to adopt and maintain healthy lifestyles.

Objectives: Adopt and recommend a progressive health curriculum that meets state regulations and the needs of the students in Argyle ISD. Establish and promote a safe and healthy school environment.

ARTICLE III: Membership

Members: Members will include all campus nurse's, a counselor, a classroom teacher from any campus, representation from local churches, at least one medical person, and other community members. The council will consist of no less than twelve members. Principals of each campus and the superintendent and assistant superintendent will serve as ex officio members. The majority of the members will be parents who are not employed by the district.

Terms of Appointment: School nurse, counselor, and classroom teachers will have indefinite terms. The remaining members' terms will be set by the local school board. Thereafter the terms shall be two years with approximately one-half selected each year. Members may succeed themselves.

Resignation: If for any reason a council member is unable to fulfill the obligation to the council, he or she may resign with written notice giving the council and school board adequate time to find a replacement member.

Eligibility Criteria: To be eligible to serve on the council a person must live within the community, work for Argyle ISD in one of the appointed positions, or have children who attend Argyle ISD. They must have a strong commitment to promote health education and a commitment to attend and participate in meetings.

Selection: Council members will be selected by the school board based on the recommendation of the administration.

#### ARTICLE IV: Meetings

The council will meet 4 times per year, in the fall and spring, or more often if deemed necessary by current situations or requested by the superintendent and/or school board. These meetings are subject to open meeting laws, and shall be conducted by Robert's Rules of Order. The agenda shall be determined by the chairperson, who will seek input from members. Notification of meetings shall be given by letter or email to each member at least two weeks prior to each meeting, or by phone or email at least three days in advance of any called meetings. The meetings will be held at an Argyle ISD School Administration Building. All meetings will be open to the public.

#### ARTICLE V: Officers

The officers of the council will be chairperson, co-chairperson, and recording secretary. The chairperson will be the school nurse or other school employee designated by the school board. The council will elect a co-chairperson and recording secretary. The co-chairperson must be a parent. The chairperson will preside over the meetings with the co-chairperson presiding in the absence of the chairperson. The recording secretary will be responsible for keeping the minutes of the meetings and distribution of the meetings notification, agenda, and minutes of the previous meeting.

#### ARTICLE VI: Committees

Committees will be formed on an as needed basis.

#### ARTICLE VIII: Voting Procedures

One-half of the current members must be present for a vote to be taken. A simple majority is needed to approve a motion.

#### ARTICLE VIII: Communications

Agenda's, Bylaws, Members and Meeting Minutes will be posted on the School website. Minutes of meetings will be kept on file with the recording secretary and in the school nurse's office and forwarded to the superintendent.

#### ARTICLE IX: Amendments

The procedure for recommending changes to the bylaws will be by two-thirds majority vote of the council. The school board will approve all bylaws and amendments.