

Drug Free School Policy

To provide drug testing procedures for ALL extra - curricular activity students in grades 9 – 12 in the implementation of the Bastrop Independent School District Drug Free School Policy.

Objectives:

- To maintain a school environment free of drug use and its effect;
- To educate students as to the serious physical, mental, and emotional harm caused by the use of illegal drugs;
- To prevent injury, illness, and harm as result of the use of illegal drugs;
- To provide a deterrent to the use of illegal drugs by students in grades 9-12;
- To give students a valid reason to resist peer pressure to use illegal drugs.

SELECTION FOR TESTING:

- All students in grades 9-12 who participate in extra-curricular activities must sign intent to participate form for the current school year. All participants will be put into the random testing pool.
 - Students new to the district who request to declare their intentions after their enrollment in school must be approved by the coach/sponsor of the activity in question, the Athletic Director/Athletic Coordinator, and the Principal. Students who declare late will then be subject to random testing program for as long as they participate in the extra-curricular program.
- Students will be randomly selected to be tested. Testing may be done up to 18 times a year. The principal, Athletic Director and the Safe and Drug Free School Coordinator will determine the percentage of students to be tested and the date of each test.
- Students who are selected to be tested during one test period will be eligible for future tests, and if selected may be tested in consecutive tests.
- Students failing to test on test dates:
 - If a student whose name is on the test list should leave school without testing, it will be tested as a positive test.
 - Students who leave school during the school day must follow the proper procedure to avoid missing possible test.
 - All participants leaving school during the day because of illness or other reason must check out through the school nurse.

DRUGS TO BE TESTED FOR:

- Drugs that individuals may not buy, possess, use, sell, or distribute under either Federal or Texas law. Such drugs include, but are not limited to:
 - Marijuana
 - Cocaine
 - Opiates
 - Amphetamines
 - Methaqualone
 - Benzodiazepines
 - Phencyclidine (PCP)
 - Methadone
 - Barbiturates
 - Propoxyphene
 - Alcohol and/or their Metabolites
- Performance enhancing drugs
- All prescription and over the counter drugs upon reasonable suspicion that they are being used in an abusive way.

Sample Collection and Testing Procedures:

- Tests may be conducted by means of urinalysis, hair methodology, and/or oral saliva swabs.
- All participants and their parents will need to sign the BISD Drug Testing Consent Rules and Policy form, failure to sign and return form will make the participant ineligible to play and or participate in their activity. (Students 18 years of age or older, may choose to sign the form without parental/guardian consent).
- The campus Principal, Athletic Director, and Safe, and Drug Free School Coordinator will determine a percentage of student names to be drawn at random to provide a urine, oral saliva, or hair sample for drug use testing time.
- Students who are selected will provide a urine, hair or oral saliva swabs sample within 30 minutes of the time that they are requested to do so.
- A refusal to provide a sample will be treated as a positive result.
- All aspects of the drug-testing program will be conducted in a manner that will safeguard the personal and privacy rights of students to the maximum degree possible.
- The Principal or Athletic Director, as appropriate, shall designate a faculty member or coach to accompany the student to a collection area where the urine, hair or oral saliva swab sample is to be collected.
- If at any time during the sampling procedure a collector has reason to believe that a student is tampering with the sample, the collector may inform the principal, Athletic Director or Safe and Drug Free Coordinator, who will then determine if a new sample should be obtained. The questionable sample shall be properly identified as such and sent to the laboratory with a second sample.
- All samples will be identified with the student's specific identification number, sealed and submitted to a Substance Abuse and Mental Health Services Administration (SAMHSA) certified laboratory.

- If the initial screening test of a sample is positive, it will be subject to confirmation testing. If the confirmation test is positive, the sample will be reported as positive to the Medical Review Officer (MRO). A MRO review will be initiated immediately upon receipt.
- Anti-Drug Program Consultants will immediately contact the principal and other designated responsible person by telephone if the result of the drug use test for any student or volunteer is confirmed positive to the MRO. The principal will await the MRO inquiry to determine the results of the medical review. No information about the test results of the MRO will be to any staff, parent/guardian or student during testing period.
- After the MRO reviews the laboratory positive report and related matters and verifies that the positive report is evidence of illegal drug use, he/she will document this determination by entering a verification statement on the laboratory test report, the results of the MRO will contact ADPC who will notify the principal and Athletic Director.
- The principal upon receipt of the positive laboratory test report, signed by the MRO will contact the student and the parents/guardians and schedule a conference. At the conference, the student or parents may offer any explanation of the positive results.
- If the student's parent/guardian desire a confirmatory retest of the remaining original specimen, they may request it at their own expense. This request should be made in writing within 48 hours of the notification from principal to parent/guardian/student of the confirmed positive test. Bastrop ISD chain of custody procedure will be utilized to forward the specimen to SAMHSA certified laboratory of the student/parent/guardian choice. Results of this confirmatory re-test will be considered definitive unless a hair test is requested.
- If the student/parent/desires a confirmatory re-test, two options are available:
 - (1) Utilize the remainder of the specimen swab test
 - (2) Utilize hair or another hair sample
 - Either test will be at their own expense and must be requested within 48 hours of notification of the MRO confirmed positive. Bastrop ISD chain of custody procedure will be utilized to forward the specimen to SAMHSA certified laboratory of the student/parent/guardian choice. Results of this confirmatory re-test will be considered final.
 - **Results shall be kept confidential and disclosed only to the student, his/her parents/guardians, and school officials designated by the Superintendent. Confidentiality shall be maintained at all levels. Results shall not be placed in students records. No action shall be taken by the school against the student other than suspension from participating in competition/extra-curricular activities, outlined below; Students shall not be restricted from participation in any other student activities or penalized in any other way.**

SANCTIONS FOR POSITIVE TESTING

- All offenses are cumulative for the student enrollment in grades 9 – 12 in Bastrop ISD.
- **First Offense:**
 - The student and parents/guardians will participate in a mandatory meeting required with the campus principal and/or Athletic Director, Athletic Coordinator or group sponsor.
 - The student will be suspended from participating in sponsored activities for three (3) weeks. (Student may practice with group, but not play). The student will retest during the next two (2) random testing periods.
 - Student must complete a drug and alcohol certified counseling class
 - Submit to a drug test from a certified drug facility
 - ALL requirements will be at the student/parent/guardian expense
- **Second Offense:**
 - The student will be suspended from all activities for the period of one calendar school year.
 - The student must successfully complete, at the parent's/guardian's expense, an approved education/counseling
 - Suspension from all extra-curricular activities for a period of one calendar year. After the one year period, a campus committee, composed of the head coach, campus coordinator and one additional coach will determine reinstatement. Committee will review such things as academic record, attendance, behavior record and any other information the committee deems appropriate. Suspended student, at his/her expense, must turn in a passing drug and alcohol test, prior to being reinstated.
- **Third Offense:**
 - The student will no longer be eligible to participate in High School activities. A student may appeal permanent removal from extra-curricular activities under this policy to the Superintendent by filing a written notice within five (5) school days of the positive report of drug use. The student will remain ineligible pending the appeal. The Superintendent will conduct a hearing to determine whether the original finding and suspension were justified. The Superintendent's decision may be appealed in accordance with existing school policy.
- **Refusal to test:** Each time a student refuses to take a drug/alcohol test, after having signed the permission slip, will be treated as a positive test.

Parent/Student BISD Drug Testing Consent Form

I _____ (Parent/Guardian) of _____,
(Print) (Print Name of Student)

Give my consent for BISD to randomly drug test my child. I understand the rules and penalties for a positive test and understand that the entire policy is located on the BISD website. The penalties for a positive test are listed below. Failure to return this form will make the student ineligible until returned.

- **First Offense:**
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Parent/Guardian Signature

Student Signature

Date: _____ Date: _____

Formulario de Consentimiento para Prueba de Droga de BISD Padre/Estudiante

Yo _____ (Padre/Tutor) de _____,
(su nombre) (nombre del estudiante)

Doy mi consentimiento para una prueba seleccionado al azar de drogas a mi hijo/a del distrito. Entiendo las reglas y sanciones para una prueba positiva y entiendo que toda la poliza se encuentra en el sitio web de BISD.

Las sanciones de una prueba positiva se enumeran a continuación. Si no se regresa esta forma hará que su hijo/a no sea elegible hasta que se regrese la forma.

- **Primer Ofensa:**
 - El estudiante y los padres/tutores participarán en una reunión obligatoria requerida con el director de la escuela y/o Director Atlético, Coordinador Atlético o el patrocinador del grupo.
 - El estudiante será suspendido de participar en actividades de patrocinados por tres (3) semanas. (El estudiante puede practicar con el grupo, pero no jugar). El estudiante volverá a ser probado durante los próximos dos (2) períodos de prueba seleccionado al azar.
 - El estudiante debe tomar un clase de asesoría certificado de drogas y alcohol.
 - Someterse a una prueba de drogas de un local certificado de drogas.
 - Todos los requisitos serán pagados por estudiante/padre/tutor
- **Segunda Ofensa:**
 - El estudiante será suspendido de todas las actividades por un período de un año calendario.
 - El estudiante debe completar con éxito, pagado por los padres/tutor, una educación/asesoría aprobada
 - La suspensión de todas las actividades extra-curriculares por un período de un año calendario. Después del período de un año, un comité de la escuela, compuesto por el entrenador en jefe, coordinador de la escuela y un entrenador adicional determinarán reincorporación. El comité examinará las cosas tales como el expediente académico, la asistencia, registro de comportamiento y cualquier otra información el comité estime conveniente. Estudiante suspendido, a su costo, debe pasar una prueba de drogas y alcohol, antes de ser reintegrado.
- **Tercera Ofensa:**
 - El estudiante ya no será elegible para participar en actividades de secundaria. Un estudiante puede apelar la eliminación permanente de actividades extracurriculares bajo esta poliza al Superintendente mediante la presentación de una notificación por escrito dentro de los cinco (5) días escolares del informe positivo del consumo de drogas. El estudiante permanecerá inelegible en espera de la apelación. El Superintendente llevará a cabo una audiencia para determinar si el hallazgo y la suspensión original estaban justificadas. La decisión del Superintendente puede ser apelada de acuerdo con la poliza de la escuela existente.
- **Negarse a la Prueba:** Cada vez que un estudiante se niega a tomar una prueba de drogas/alcohol, después de haber firmado la hoja de permiso, será tratada como una prueba positiva.

Firma del padre/tutor

Firma del estudiante

Fecha: _____ Fecha: _____